

## Saltash s106 panel

### Project Agreement

Project Name/Organisation	Saltash Town Team
Amount Approved	£100,000
Start Date	With immediate effect
Finish Date	Spend by April 2027

#### Brief Description of Project:

£100,000 of funding, primarily capital funding, will be ring-fenced for use by Saltash Town Team, to spent by April 2027. This will be focussed on enhancing Fore Street, increasing footfall, improving spend and encouraging people to stay in the town centre, entirely consistent with the town vision. Some projects will be easier to implement than others, may be focused on economic, environmental or social impacts or all three and other project ideas may need additional funds to be matched with s106 to generate maximise impact. This will not necessarily be known until the project is developed further but all projects will be assessed against value for money/impact/business benefit.

The likely projects that Saltash Town Team intends to utilise s106 funds will fall under the aims and objectives listed in section 7 of the Saltash Town Team Vision and Strategic Priorities document (attached).

#### Specific Conditions:

- When funding is required, in advance of making a request to Saltash Town Council for them to draw the down the funding from Cornwall Council, Saltash Town Team must evidence that it has secured a majority vote from a quorate town team meeting.
- Requests for funding from Saltash Town Council to Cornwall Council to be supported by evidence (quotes/estimates).
- Saltash Town Team to provide 12 monthly progress reports, on the anniversary of the grant offer, to the Saltash s106 panel. Where possible these will include data from surveys and KPI's etc.
- Saltash Town Team to provide 12 monthly progress reports, on the anniversary of the grant offer, to the Saltash s106 panel to include, where possible, data from surveys and KPI's etc. The Saltash s106 panel will review the report and, should they have queries, will seek further information from Saltash Town Team. If following liaison with Saltash Town Team it is considered that progress is not in line with the original proposal, the Saltash s106 panel will evaluate whether the ringfencing approach should continue.
- Saltash Town Team is requested to consider environmental benefits that could emerge from their projects.

Please see page two for detailed conditions of the grant.

Signed .....

Date.....

<b>BANK ACCOUNT DETAILS (please complete)</b>	
<b>Account Name</b> (the name of the organisation's bank account, not the name of the bank)	
<b>Account Number</b>	
<b>Sort Code</b>	
<b>Account Holders Name (in Capitals)</b>	
<b>Signature of Account Holder</b>	

Privacy Notice: This information is being collected by Cornwall Council. The Chief Executive is the Council's Data Controller. Any information provided may be retained on computer or in manual files in accordance with the Council's policy for the retention of information. This information will be used for processing your grant application. It may also be used for related council purposes, including for regulatory functions and investigating fraud. It will not be disclosed to any third party except where the council specifically contracts for data processing support. The information may be used for statistical or research purposes, which will be de-personalised where appropriate.

### **Terms and conditions of grant**

1. Grants awarded under the scheme must only be used to support the expenditure identified in the application, as approved, and for no other purpose.
2. The grant should usually be spent by April 2027. If it is likely that there will be a delay, the applicant must notify the Saltash s106 panel.
3. The applicant should retain all receipts and proof of expenditure for the purposes of possible audit at a later date.
4. The applicant must not use the grant for any unlawful activities, the promotion of political and/or religious activity or activities that are discriminatory on the grounds of religion, race, sex, sexual preference, age or disability.
5. Projects should not be for private profit.
6. If appropriate, the applicant must have insurance for any activity which the grant will be wholly or partly funding. This includes public liability cover at any community event.
7. Should any funds remain at project completion, these should be returned so that they can be re-allocated to future projects.

The Saltash s106 panel may withhold further payments of the grant and will be entitled to reclaim from you amounts already paid if any of the following events occur:

1. Any information given to Saltash Town Council or the Saltash s106 panel either in the application or at any time and concerning the approved project is found to be incorrect.
3. There has been any financial impropriety by you or anyone connected with the project.
4. You fail to provide information regarding the project within the timescales prescribed in this letter or in any other communication to you.
5. The grant paid has not been used towards the completion of the approved project.
6. You or anyone connected with the project become subject to a bankruptcy order, or in the case of a company, go into liquidation whether compulsory or otherwise.

7. Any payment of grant has been made to you in error.

**Reporting procedures**

In addition to the 12 monthly reports, on completion of the project you will provide the Saltash s106 panel with a report which provides an overview of your finished project.